**会议签到表**

**Meeting Attendance Record**

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| --- | --- | --- | --- | --- |
| 研究名称  Study Title: |  | | | |
| 申办者  Sponsor: |  | | | |
| 会议主题  Meeting Topic: |  | | | |
| 会议时间  Meeting Date: |  | 会议地点  Meeting Location: |  | |
| 参会人员 Participants | | | | |
| 参会人员签名  Participants | 科室/部门/公司  Dept./Company | 职务  Title | 联系电话  Tel | 邮箱  E-mail |
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